

USAID/NEW DELHI has a vacancy for the position of a Project Management Specialist (Humanitarian and Disaster Response)

Job summary: The selected candidate will serve as a senior technical professional for matters related to disaster management and response. Major responsibilities will include program management; administration, and technical inputs for disaster integration, and response. He/she will also coordinate disaster management support activities with other USAID programs; participate as a member of emergency and rehabilitation assessment teams to provide sound technical advice, formulate programs, and determine the appropriateness of international humanitarian response. The position requires considerable in-county travel.

Qualifications: Applicants should have a Master's degree in Engineering, Economics, Environment/ Natural Resources Management, or Agriculture.

Experience: They should have four to six years of progressively responsible experience in a senior level position related to disaster management and emergency assistance; demonstrated experience in successfully representing a donor, government, or international organization on technical or program issues; a thorough knowledge of disaster management structures and operations in India, including the roles of the central government and its ministries, state authorities, leading NGOs, and community-based groups; and a familiarity with disaster response, management and mitigation issues and approaches.

Applicants should also have very strong writing, negotiation, organizational, interpersonal and leadership skills, and excellent word processing and analytic computer skills (preferably in Microsoft Office).

How to apply: Interested applicants should apply with their bio-data to the Chief, Personnel Management and Training Division (PMTD), USAID, American Embassy, West Building, Shantipath, Chanakyapuri, New Delhi – 110 021 (Fax No. 011 – 2419-8454), **no later than January 31, 2003**. Only short-listed candidates will be invited for an interview.

Compensation package: The successful candidate will be compensated according to the terms and conditions for locally hired employees.

USAID/NEW DELHI has a vacancy for the position of a Project Management Specialist (Democracy and Governance)

Job summary: The selected candidate will serve as a senior technical professional for the Mission's democracy and governance (DG) activities. Major responsibilities will include program management; administration; technical inputs; coordinating the design and implementation of DG activities for legal system development; and drafting requisite documents related to technical, policy, and budgetary analysis. He/she will also support the negotiation process for a possible bilateral agreement; develop and maintain professional relationships with senior-level Government of India officials, other mainline donors, and the legal community (including judges, prosecutors, lawyers and bar associations). The position requires considerable in-country travel.

Qualifications: Applicants should have a Master's degree in Social Science or a Management field related to International Development. A legal background is preferred.

Experience: They should have four to six years of progressively responsible experience in a senior level position related to democracy and governance activities; a strong grasp of the human rights concerns and legal sector reform issues in India; a wide range of contacts in the democracy, governance and legal sectors in India; demonstrated ability to represent USAID at both national and international forums related to legal reform and human rights issues.

Applicants should also have very strong writing and presentation skills, particularly in the area of democracy and governance and legal sector reform. Demonstrable word processing and analytic computer skills are required (preferably in Microsoft Office).

How to apply: Interested applicants should apply with their bio-data to the Chief, Personnel Management and Training Division (PMTD), USAID, American Embassy, West Building, Shantipath, Chanakyapuri, New Delhi – 110 021 (Fax No. 011 – 2419-8454), **no later than February 7, 2003**. Only short-listed candidates will be invited for an interview.

Compensation package: The successful candidate will be compensated according to the terms and conditions for locally hired employees.